

BOARD OF PUBLIC WORKS

January 24, 2022

The Board of Public Works and Safety met in a regular meeting on January 10, 2022, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets, Greg Miller, and Megan Sheets. Also present were, Clerk-Treasurer Carol Bartley, City Attorney Les Bergum, and others, as noted in the minutes.

MINUTES

The minutes of the January 10, 2022, regular meeting, and January 18, 2022, special meeting were presented for approval. G. Miller moved to approve the minutes from both meetings as presented, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

CLAIMS APPROVAL

M. Sheets moved to accept the claims as presented, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PUBLIC COMMENTS

Joshua Cole addressed the board regarding several ideas he had for the city. He requested that the board consider adding signage in the city to commemorate Charles Frye. Police Chief Shoemaker advised the board that INDOT has rules about where signage can be placed and he will look into it. Mr. Cole also asked the board about placing a three-way stop sign at the intersection of Morrison Street, Blinn Avenue, and Myrtle Avenue. Street Department Superintendent Forsythe advised the board that he would look into the intersection and figure out a solution. Mr. Cole asked the board to also look into transportation issues in the city. As the owner of Road Runner Taxi, he is concerned about the amount of public transportation for citizens and feels it will get worse after the annexation. Mayor Sheets advised him that it may have to be addressed with the council to see if it is feasible for the city.

POLICE DEPARTMENT

Police Chief Scott Shoemaker presented the police department awards for 2021 and Captain Cesar Munoz received a Meritorious Service Medal for actions in the line of duty on August 12, 2021. Officer Zachary Nichols received a Medal of Bravery for actions in the line of duty on August 26, 2021, and also received Officer of The Year for 2021. Mayor Sheets thanked the officers for their service and dedication to the city of Frankfort.

Chief Shoemaker asked the board for authorization for a street light to be placed at 1451 W. Green Street that was requested by a citizen. M. Sheets made a motion to approve the street light installation, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

PARKS

Parks Department Superintendent Bart Kraning asked the board for permission to lease a printer through Leaf for sixty months for \$48.00 per month. M. Sheets made a motion to approve the lease, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Kraning obtained three quotes for a truck to replace the current landscaping vehicle and presented them to the board. The quotes are as follows:

- 2016 Ford F350 – Indy Truck Sales - \$36,990.00

- 2014 Ford F250 – Pilson Chevrolet - \$28,900.00
- 2015 Ford F250 – Indy Truck Sales - \$27,900.00

Mr. Kraning recommended purchasing the 2015 Ford F250 from Indy Truck Sales as the best option. M. Sheets made a motion to approve the purchase of the vehicle from Indy Truck Sales, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Parks Department Events Coordinator Marti Hamilton presented a revised special event public property use application to the board for approval. The proposed form includes a change in pricing and can be used for all city parks. Mr. Bergum asked for more time to approve the form as he had some concerns about the insurance wording. M. Sheets made a motion to approve the form provisionally, pending further review on the insurance, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Ms. Hamilton presented a property use permit to the board for the Clinton County Chamber of Commerce Legislative breakfast at Prairie Creek Park on March 19, 2022, and asked the board to waive the fee for the event. G. Miller made a motion to approve the event and waive the fee, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Ms. Hamilton presented a property use permit to the board for Healthy Communities of Clinton County to host the Stepping on Stigma 5K at TPA Park on May 21, 2022. M. Sheets made a motion to approve the event, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Ms. Hamilton presented the board with a list of the planned events at the city parks for 2022. G. Miller made a motion to accept the dates as presented, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Ms. Hamilton presented a property use permit to the board for the Clinton County Republican Party to host a vacancy caucus at the Neighborhood Center on February 5, 2022 and asked the board to waive the fee for the event. M. Sheets made a motion to approve the event and waive the fee, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

STREET DEPARTMENT

Street Department Superintendent Jason Forsythe presented the board with quotes to equip a one-ton truck with a salt spreader. The quotes are as follows:

- Clark Truck Equipment – Saltdogg Spreader - \$9,249.00
- Phoenix Lawn and Garden – Saltdogg Spreader - \$9,248.00

Mr. Forsythe recommended purchasing the salt spreader from Phoenix Lawn and Garden. M. Sheets made a motion to approve the purchase, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Forsythe updated the board on the Community Crossings Grant for 2022. He advised the board that he would be submitting ten projects at a cost of approximately \$648,000.00. The board had a brief discussion about the project. The scope of the project will be re-evaluated after the grant is approved and may be amended at a future meeting.

Mr. Forsythe advised the board that Norman Eye Care requested that the alley between the American Legion and Family Dollar be repaired as their business is moving. He will contact the owner of the business and may attempt to patch it, weather permitting.

ATTORNEY

City Attorney Les Bergum presented the board with the employment agreement for the city attorney. G. Miller made a motion to approve the agreement, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

Mr. Bergum presented the board with the Prairie Creek Park Cameral, Surveillance and Maintenance agreement. G. Miller made a motion to approve the agreement, seconded by M. Sheets. Upon a roll call vote, three ayes were recorded. Motion carried 3-0.

COMMUNITY DEVELOPMENT

Director of Community Development and Outreach Kimberly Black informed the board that the ribbon cutting for the Washington Avenue project would take place on Monday, January 31, 202, at 2:00 P.M. in front of the post office. All board members are invited to attend.

UNFINISHED BUSINESS

None

NEW BUSINESS

The board reviewed conflict of interest forms for Jonathan J. Large, owner of Large Sound LLC., Judith Sheets, the spouse of the owner of J.B.S. Welding, Marisol Douglass, the co-owner of Douglass Window Tinting, and Edward K. Russell a driver for Dave's Body Shop. M. Sheets moved to formally accept, seconded by G. Miller. Upon a roll call vote, three ayes were recorded. Motion carried 3-0. Mayor Sheets reminded the department heads to turn in any additional conflict of interest forms as soon as possible.

G. Miller made a motion to adjourn the meeting, seconded by M. Sheets. Mayor Sheets adjourned the meeting at 5:59 P.M.